## Send submissions to ARF@minico.com 425-486-1011 • www.minico.com



## ADULT RESIDENTIAL FACILITY NON-OWNED AUTO SUPPLEMENTAL APPLICATION

| Named Insured:   |                                    |                                       |       |      |
|--|------------------------------------|---------------------------------------|-------|------|
| Policy Number:   |                                    | Policy Period:                        |       |      |
| Any owned autos?   |                                    |                                       | □ Yes | □ No |
| Number of employees:   |                                    |                                       |       |      |
| Number of volunteers:  |                                    |                                       |       |      |
| Do the employees or volunteers use their own vehicles on behalf of the insured?  |                                    |                                       | ☐ Yes | □ No |
| Enter the approximate number of employees/volunteers that use their own vehicles for company business:   |                                    |                                       |       |      |
| □ Never □ Occasionally □ Frequently  |                                    |                                       |       |      |
| How many drivers <b>run errands</b> using their own vehicles for company business?   |                                    |                                       |       |      |
| How many drivers <b>transport clients</b> in their own vehicles for company business?  |                                    |                                       |       |      |
| Do you obtain copies of ins  | surance policies for employees and | d volunteers who use their own autos? | ☐ Yes | □ No |
| Are these records updated at least yearly?   |                                    |                                       | ☐ Yes | □ No |
| Do you require limits of at least 100/300/100?   |                                    |                                       | ☐ Yes | □ No |
| If NO, what limits to you require?   |                                    |                                       |       |      |
| Are MVR's checked on employees/volunteers?   |                                    |                                       | ☐ Yes | □ No |
| Do you have a driver safety program?   |                                    |                                       | ☐ Yes | □ No |
| Are seat belts required to be worn by all occupants?   |                                    |                                       | ☐ Yes | □ No |
| In order to obtain non-owned coverage, it is required for your own protection that all employees/volunteers who use their own vehicles regularly maintain personal auto limits of 100/300/100 with a copy of current insurance limits on file.   |                                    |                                       |       |      |
| Are you willing to follow thi  | is procedure?                      |                                       | ☐ Yes | □ No |
| FRAUD WARNING  |                                    |                                       |       |      |
| Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. (Not applicable in AL, AR, CA, CO, DC, FL, KS, KY, LA, ME, MD, MN, NE, NJ, NY, OH, OK, OR, RI, TN, VA, VT, or WA.) |                                    |                                       |       |      |
| FRAUD WARNING (APPLICABLE IN CALIFORNIA AND ARIZONA)   |                                    |                                       |       |      |
| Any person who knowingly and with intent to defraud any insurance company or other person files an application of insurance or statement of claim containing any materially false information, or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and civil penalties.   |                                    |                                       |       |      |
| FRAUD WARNING (APPLICABLE IN OREGON)   |                                    |                                       |       |      |
| Any person who intentionally presents a materially false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.   |                                    |                                       |       |      |
| FRAUD WARNING (APPLICABLE IN WASHINGTON)   |                                    |                                       |       |      |
| It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.  |                                    |                                       |       |      |
| Applicant Signature:   |                                    |                                       |       |      |
| Title:   |                                    |                                       |       |      |

Date: